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**Transportation Coordinating Committee**  
**Friday, March 9, 2018**  
**10:30 A.M.**  
**Springview Government Center**  
**3130 East Main Street**  
**Room 151, 1<sup>st</sup> Floor**

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**AGENDA**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **MINUTES** (Attached) **Action**
- V. **FINANCIAL REPORT** (Attached)
  - a. Budget Status and Cash on Hand Report – February 2018 (Attached) **Action**
  - b. Summary of Expenses – February 2018 (Attached) **Action**
- VI. **ADMINISTRATIVE REPORT** (Attached)
  - a. Prior Approval Requests **Action**
- VII. **TRANSPORTATION PLANNING REPORT** (Attached)
  - a. FY2019 Draft Planning Work Program **Discussion**
  - b. FTA Section 5310 Mobility Management Grant
    - i. Endorsement Resolution 2018-D (Attached) **Action**
  - c. 2018 Public Participation Plan
    - i. Adoption Resolution 2018-E (Attached) **Action**
  - d. Drive Ohio **Discussion**
- VIII. **SUBCOMMITTEE REPORTS** (None)
- IX. **OLD BUSINESS** (None)
- X. **NEW BUSINESS** (None)
- XI. **COMMUNICATIONS** (None)
- XII. **ADJOURNMENT** **Action**

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Scott Schmid, *Transportation Director*  
Elmer Beard, *Chair*  
Kathy Estep, *Vice-Chair*

Bob Bender  
Nancy Brown  
John Burr  
Leann Castillo

Joyce Chilton  
David Estrop  
Richard Henry

Howard Kitko  
William Lindsey  
Lowell McGlothlin  
Matt Parrill

**MINUTES**

The meeting was called to order by Chairman Elmer Beard.

**Those Members Present:** Nancy Brown, John Burr, Leann Castillo, Joyce Chilton, David Estrop, Richard Henry, Howard Kitko, William Lindsey, Lowell McGlothin, and Matt Parrill.

**Those Alternates Present:** Daren Cotter and Chris Moore

**Those Others Present:** Michael Cooper, Kyle Reindel, Scott Schmid, Glen Massie, Louis Agresta, Brian Mercer, Cory Lynn Golden, and Melanie Runkel.

Following roll call, Chairman Beard led the TCC in the Pledge of Allegiance.

**MINUTES**

Motion by John Burr, seconded by Howard Kitko to approve the minutes from the December 8, 2017 meeting.

Vote: Motion approved

**FINANCIAL REPORTING**

**Budget Status & Cash on Hand Report**

Motion by Lowell McGlothin, seconded by David Estrop to approve the revised Budget Status & Cash on Hand Report for December 2017.

Vote: Motion approved

Motion by Richard Henry, seconded by Matt Parrill to approve the revised Budget Status & Cash on Hand Report for January 2018.

Vote: Motion approved

**Summary of Expenses**

Expenditures for December were for the amount of \$87,046.04. Motion to approve was made by Lowell McGlothin, seconded by Nancy Brown.

Vote: Motion approved

Expenditures for January were for the amount of \$95,229.56. Lowell McGlothin asked if there was an average amount that was paid to Burgess & Niple for work within a year. Scott Schmid stated that the current contract and also the one that was just approved is for \$300,000 over a 3-year period. The current contract we did multiple \$20,000-\$30,000 tasks, along with the South Limestone Study which used quite a bit of the budget, and then we went back to some of the smaller tasks. There is no general plan, but it has been estimated using \$100,000 of our Federal money we could use for consultant services per year. Motion to approve was made by Lowell McGlothin, seconded by Howard Kitko.

Vote: Motion approved

**2018 Mileage Reimbursement Rate**

Brian Mercer presented Resolution 2018-A for TCC approval. This proposed resolution approves the mileage reimbursement rate for CY2018 for the TCC as requested by the Clark County Auditor's Office. The rate changes from \$0.534 to \$0.54 per mile. Motion by David Estrop, seconded by William Lindsey to approve Resolution 2018-A.

Vote: Motion approved

**FY2018 Planning Work Program Amendment #3**

Brian Mercer presented Amendment #3, Resolution 2018-B for TCC approval. This adds CPG funds to work element 610.1 and balances CPG funds for work elements 601.1, 602.1, 605.1, 674.3, and 697.1. Also, additional local funds were added to match CPG funds moved into 610.2. The new grand total budget is \$1,123,220.70. Motion by David Estrop, seconded by Matt Parrill to approve Resolution 2018-B. Vote: Motion approved

**ADMINISTRATIVE REPORT**

**Subcommittee Appointments**

Scott Schmid reported on several changes to the TCC's current advisory committees that require TCC approval:

- Local Officials, Government, and Citizens Advisory Committee – removal of Anita Biles, representing the Health Dept., as she has taken a job in Dayton and replacement of Lt. Brett Bauer with Sgt. Jerry Montico who will be representing the Springfield Police Division.
- Technical Advisory Committee – replacement of Ben Wiltheiss with Justin Yoh, representing ODOT District 7.
- Human Services and Coordinated Transportation Advisory Committee – replacing Dale Rapp with Lisa McDonough, representing United Senior Services, adding Kevin Snyder who will be representing SCAT, and adding Robert Watson who will be representing Salvation Army.

Motion by Matt Parrill, seconded by Richard Henry to accept all subcommittee appointments.

Vote: Motion approved

**Prior Approval Requests**

Scott Schmid requested TCC approval for the following prior approval requests:

- 2 TCC staff, 2 SCAT staff members, and 1 City of Springfield staff member to attend the 2018 Ohio Public Transit Conference in Columbus on April 9-11, 2018. Amount is not to exceed \$1,300.00 and includes registration for all, and mileage and parking for TCC staff only.
- 1 TCC staff to attend the ODOT Civil Rights Symposium in Columbus on April 10-11, 2018. Amount is not to exceed \$300 and includes registration, mileage, and parking.
- 2 TCC staff and 2 local officials to attend the Mid America Trails and Greenways Conference in Columbus on May 14-16, 2018. Amount is not to exceed \$1,450 and includes registration for all, and mileage and parking for TCC staff only.

Motion by Richard Henry, seconded by Lowell McGlothin to approve all three Prior Approval Requests. Vote: Motion approved

**TRANSPORTATION PLANNING REPORT**

**2018 Coordinated Transportation Plan**

Glen Massie reported that the Coordinated Plan has been completed. Glen stated no public comment was received during the public comment period. Also, no recommended corrections or amendments were received. Glen stated that immediate approval of the plan was received by ODOT, pending TCC adoption. Motion by Joyce Chilton, seconded by Matt Parrill to approve Resolution 2018-C which is adoption of the 2018 Coordinated Transportation Plan. Vote: Motion approved

**Draft 2018 Public Participation Plan**

Glen Massie presented the draft update to the Public Participation Plan. This is an updated to the TCC's current PPP which was adopted in 2014. Glen highlighted some of the changes that were made, which primarily consisted of grammatical and formatting. One minor change was made in regards to the requirement of meeting advertisements. The document is currently in a federally mandated 45 day comment period and will end March 6<sup>th</sup>. Two public open houses were held at the beginning of this comment period and no comments were received. The document will be presented to the TCC for adoption at the March meeting.

**Draft Connect Clark County Comprehensive Plan**

Cory Lynn Golden provided a public involvement summary from the final round of public involvement has been completed. Cory also reviewed the plan adoption schedule which includes the formation of an Implementation Task Force. She also reviewed portions of the action items from the implementation matrix as they pertain to the TCC being the lead agency. There was additional discussion on the some of the action items and identifying how some action items will show to have been completed.

**Mad River Trail Feasibility Study**

Louis Agresta reported that as a part of the General Planning Services Task Order, Burgess and Niple completed a feasibility study for the Mad River Trail. Louis stated the purpose of the study was to look at getting non-motorized users west of Springfield and connecting to the Mad River Gorge and George Rogers Clark Park. Louis briefly reviewed the segments that were studied and the concepts that were feasible for each segment. Louis stated that the next step would be for the project applicant to submit an application for funding to begin the development and the design process. Motion by Nancy Brown, seconded by Leann Castillo to accept the Mad River Trail Feasibility Study. Vote: Motion approved

**Plum Street Bridge Modification Feasibility Study**

Louis Agresta reported that as a part of the General Planning Services Task Order, Burgess and Niple completed a feasibility study for the Plum Street Bridge Modification. Louis stated this project was led by the Springfield Conservancy District and have been working for quite some time to find a way to connect Veterans Park to Snyder Park. Louis briefly reviewed the study alternatives and the preferred alternative chosen. Motion by Lowell McGlothlin, seconded by William Lindsey to accept the Plum Street Bridge Modification Feasibility Study. Vote: Motion approved

**Other**

Scott Schmid reported on the correspondence included in the agenda packet to the Ohio EPA on behalf of the TCC requesting that they re-examine their Draft Mitigation Plan. Clark County

was listed as not a priority county based upon our air quality standards, but Greene and Madison Counties were. Comments were sent requesting to have this reviewed again. Scott stated that Montgomery County was included in the second tier and Greene County was in the first tier. The Regional Air Pollution Control Agency (RAPCA) also sent in comments requesting Clark County be moved to the first tier.

Scott Schmid reported that the FY2019 Planning Work Program is currently being developed and the draft document will be presented at the March meeting. Scott stated that if there specific plans or programs that the board wishes to see the staff work on to please forward those to him so they can be included in the draft.

### **SUBCOMMITTEE REPORTS**

No updates to report

### **OLD BUSINESS**

No updates to report

### **NEW BUSINESS**

No updates to report

### **COMMUNICATIONS**

Lowell McGlothin reported that damage has been done to the roundabout at SR41 and SR235 after work had recently been completed. Kyle Reindel reported that the project has not been closed so the median will be re-graded and the berm will be fixed. There was discussion regarding non-permitted larger trucks trying to navigate the roundabout.

Nancy Brown reported the street lights installed as a part of the Park Layne project are currently on 24/7, but the issue has been reported. She also reported the signal has been activated and works in tandem with the other nearby signal.

Scott Schmid reported that the new ramp signal at SR72 and IR70 has not been activated yet due to the weather delaying the painting of the lane alignments.

### **ADJOURNMENT**

A motion was made by Lowell McGlothin, seconded by David Estrop to adjourn the meeting.  
Vote: Motion approved.

Sincerely,

Elmer M. Beard  
Chairman

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Financial Report**

**Date: March 2, 2018**

**The following are items for discussion and action during the March 9, 2018 Transportation Coordinating Committee meeting.**

**Budget Status and Cash On Hand Report – February 2018**

The February 2018 Budget Status and Cash on Hand Report is included in the agenda packet. Staff will review the report at the March 9 meeting.

Staff requests discussion and approval of the report by voice vote.

**Summary of Expenses – February 2018**

The February 2018 Summary of Expenses is attached to this memo. Staff will review the report at the March 9 meeting.

Staff requests discussion and approval of the report by voice vote.

**CCSTCC - CASH on HAND & BUDGET Status Reports - FY18**  
as of February 28, 2018

|                          | <i>General</i> | <i>Restricted</i> | <i>TOTAL</i>  |
|--------------------------|----------------|-------------------|---------------|
| <b>Beginning Balance</b> | \$ 215,802.75  | \$ -              | \$ 215,802.75 |
| <b>Total Expenses</b>    |                |                   | \$ 89,008.68  |
| <b>Total Receipts</b>    |                |                   | \$ 22,546.06  |
| <b>Ending Balance</b>    | \$ 149,340.13  | \$ 0.00           | \$ 149,340.13 |

| <i>Work Elements</i>                      | <i>Total Budget</i>    | <i>Balance</i>       | <i>Percent Expended</i> | <i>Monthly Expense</i> | <i>YTD Expenses</i>  |
|---|------------------------|----------------------|-------------------------|------------------------|----------------------|
| 601.1 Short Range Planning                | \$ 103,652.00          | \$ 40,348.69         | 61%                     | \$ 10,990.05           | \$ 63,303.31         |
| 601.11 Short Range Planning (fy17)        | \$ 48,140.00           | \$ 51.11             | 100%                    |                        | \$ 48,088.89         |
| 601.2 General Planning Services           | \$ 100,000.00          | \$ 71,629.08         | 28%                     |                        | \$ 28,370.92         |
| 601.21 General Planning Services (fy17)   | \$ 31,000.00           | \$ 1,768.12          | 94%                     |                        | \$ 29,231.88         |
| 602.1 Trans. Improvement Program          | \$ 33,663.00           | \$ 11,501.47         | 66%                     | \$ 1,080.07            | \$ 22,161.53         |
| 605.1 Surveillance                        | \$ 72,594.70           | \$ 44,577.27         | 39%                     | \$ 621.01              | \$ 28,017.43         |
| 610.1 Long Range Planning                 | \$ 33,529.00           | \$ 969.50            | 97%                     | \$ 8,284.46            | \$ 32,559.50         |
| 610.11 Long Range Planning (fy17)         | \$ 31,291.00           | \$ 33.91             | 100%                    |                        | \$ 31,257.09         |
| 610.2 Clark Co Comprehensive Plan         | \$ 138,000.00          | \$ 20,956.26         | 85%                     | \$ 35,105.04           | \$ 117,043.74        |
| 610.21 Clark Co Comprehensive Plan (fy17) | \$ 30,303.03           | \$ 10,324.69         | 66%                     |                        | \$ 19,978.34         |
| 625.1 RTPO Planning                       | \$ 98,392.67           | \$ 69,737.51         | 29%                     | \$ 5,561.97            | \$ 28,655.16         |
| 665.1 Air Quality Advocacy                | \$ 40,000.00           | \$ 34,096.73         | 15%                     | \$ 194.13              | \$ 5,903.27          |
| 667.1 Rideshare                           | \$ 15,000.00           | \$ 4,781.03          | 68%                     | \$ 10,000.00           | \$ 10,218.97         |
| 674.1 Paratransit Planning                | \$ 2,907.00            | \$ 2,907.00          | 0%                      |                        | \$ -                 |
| 674.2 FTA Transit Planning                | \$ 74,000.00           | \$ 42,126.45         | 43%                     | \$ 4,572.07            | \$ 31,873.55         |
| 674.3 Consolidated Transit Planning       | \$ 40,271.30           | \$ 15,342.43         | 62%                     | \$ 2,012.54            | \$ 24,928.87         |
| 682.1 OPWC Infrastructure Support Program | \$ 65,000.00           | \$ 56,497.89         | 13%                     |                        | \$ 8,502.11          |
| 682.2 WESTCO Rail Freight Administration  | \$ 90,000.00           | \$ 57,933.94         | 36%                     | \$ 5,552.68            | \$ 32,066.06         |
| 682.31 Clean Ohio Support Program         | \$ 15,000.00           | \$ 12,385.88         | 17%                     | \$ 190.35              | \$ 2,614.12          |
| 697.1 Public Involvement                  | \$ 60,477.00           | \$ 44,377.67         | 27%                     | \$ 6,193.18            | \$ 16,099.33         |
|   | <b>\$ 1,123,220.70</b> | <b>\$ 542,346.63</b> | <b>52%</b>              | <b>\$ 90,357.55</b>    | <b>\$ 580,874.07</b> |

**TCC Chairman**

**Date**

Summary of Expenditures  
Area Transportation Trust Fund  
February 2018

|   |                            |         |                  | CPG              | CPG             | Comp Plan       | Comp Plan       | FTA 5307        | FTA 5307      | CMAQ         | CMAQ             |                 | CLEAN        | SPR             | SPR           |                  |
|---|----------------------------|---------|------------------|------------------|-----------------|-----------------|-----------------|-----------------|---------------|--------------|------------------|-----------------|--------------|-----------------|---------------|------------------|
|   | Description                | Paid By | TCC              | Federal          | ODOT            | Clark Co.       | Spfld           | Federal         | Spfld         | Air Quality  | Rideshare        | WESTCO          | OHIO         | Federal         | OH / LUC      | TOTAL            |
| <b>SALARIES</b>   |                            |         |                  |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               |                  |
| Transportation Study  | 01/29 - 02/11/18           | # 16    | 3,680.95         | 4,339.89         | 542.49          | 0.00            | 0.00            | 938.42          | 117.30        | 63.26        | 0.00             | 1,502.52        | 0.00         | 833.81          | 208.46        | 12,227.10        |
| Transportation Study  | 02/12 - 02/25/18           | # 17    | 5,478.85         | 3,524.14         | 440.52          | 0.00            | 0.00            | 579.92          | 72.49         | 0.00         | 0.00             | 790.80          | 79.08        | 1,009.04        | 252.26        | 12,227.10        |
|   |                            |         | -----            | -----            | -----           | -----           | -----           | -----           | -----         | -----        | -----            | -----           | -----        | -----           | -----         | -----            |
|   |                            |         | 9,159.80         | 7,864.03         | 983.01          | 0.00            | 0.00            | 1,518.34        | 189.79        | 63.26        | 0.00             | 2,293.32        | 79.08        | 1,842.85        | 460.72        | 24,454.20        |
| <b>OFFICE SUPPLIES</b>  |                            |         |                  |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               |                  |
|   |                            |         |                  |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 0.00             |
| <b>OTHER EXPENSES</b>   |                            |         |                  |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               |                  |
| PERS  | Feb-18                     |         | 3,423.58         |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 3,423.58         |
| UMR Health Ins.   | Feb-18                     |         | 7,767.99         |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 7,767.99         |
| Life Insurance  | Feb-18                     |         | 19.20            |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 19.20            |
| Superior Dental   | Feb-18                     |         | 91.10            |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 91.10            |
| Medicare  | Feb-18                     |         | 330.70           |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 330.70           |
| Level 3   | Jan. 18 phone service      |         | 60.00            |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 60.00            |
| Treasurer State OH  | FY17 audit review          | 175655  | 205.00           |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 205.00           |
| CMG Cox Pub.  | Jan. public meeting ads    | 175657  | 441.43           | 3,531.42         | 441.43          |                 |                 |                 |               |              |                  |                 |              |                 |               | 4,414.28         |
| BEC   | maintenance contract       | 177194  | 1,708.00         |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 1,708.00         |
| Spfld Arts Council  | program sponsorship        | 177195  |                  |                  |                 |                 |                 |                 |               |              | 10,000.00        |                 |              |                 |               | 10,000.00        |
| Planning NEXT   | Clark Co. Comp Plan        | 177202  | 2,316.94         | 18,535.46        | 2,316.94        | 7,021.00        | 4,914.70        |                 |               |              |                  |                 |              |                 |               | 35,105.04        |
| Glen Massie   | mileage reimbursement      | 177986  | 12.04            | 87.26            | 10.91           |                 |                 | 3.02            | 0.38          | 3.02         |                  |                 |              |                 |               | 116.64           |
| Louis Agresta   | mileage reimbursement      | 177987  | 3.02             | 24.20            | 3.02            |                 |                 |                 |               |              |                  | 29.16           |              | 13.82           | 3.46          | 76.68            |
| Dickman Directories   | 2018 Criss Cross directory | 177988  | 210.00           |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 210.00           |
| Scott Schmid  | mileage reimbursement      | 178028  | 9.13             | 73.00            | 9.13            |                 |                 |                 |               |              |                  |                 |              |                 |               | 91.26            |
| OPTA  | conference registrations   | 178108  | 87.50 @@         | 700.00           | 87.50           |                 |                 |                 |               |              |                  |                 |              |                 |               | 875.00           |
| Level 3   | Feb. 18 phone service      |         | 60.00            |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               | 60.00            |
|   |                            |         | 16,745.63        | 22,951.35        | 2,868.93        | 7,021.00        | 4,914.70        | 3.02            | 0.38          | 3.02         | 10,000.00        | 29.16           | 0.00         | 13.82           | 3.46          | 64,554.48        |
| <b>TOTAL AMOUNT SUBMITTED</b>   |                            |         | <b>25,905.43</b> | <b>30,815.38</b> | <b>3,851.94</b> | <b>7,021.00</b> | <b>4,914.70</b> | <b>1,521.36</b> | <b>190.17</b> | <b>66.28</b> | <b>10,000.00</b> | <b>2,322.48</b> | <b>79.08</b> | <b>1,856.67</b> | <b>464.18</b> | <b>89,008.68</b> |
| @ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.<br>@@ Prior Approved. |                            |         |                  |                  |                 |                 |                 |                 |               |              |                  |                 |              |                 |               |                  |

Approved March 09, 2018  
Clark County - Springfield Transportation Coordinating Committee

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Director



Summary of Expenditures  
Area Transportation Trust Fund  
December 2017

|  | Description             | Paid By | TCC              | CPG              | CPG             | Comp Plan       | Comp Plan       | FTA 5307        | FTA 5307      | CMAQ         | CMAQ         | WESTCO          | CLEAN         | SPR           | SPR          | TOTAL            |
|--|-------------------------|---------|------------------|------------------|-----------------|-----------------|-----------------|-----------------|---------------|--------------|--------------|-----------------|---------------|---------------|--------------|------------------|
|  |                         |         |                  | Federal          | ODOT            | Clark Co.       | Spfld           | Federal         | Spfld         | Air Quality  | Rideshare    |                 | OHIO          | Federal       | OH / LUC     |                  |
| <b>SALARIES</b>  |                         |         |                  |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              |                  |
| Transportation Study   | 12/04 - 12/17/17        | # 12    | 3,733.91         | 5,392.61         | 674.08          | 0.00            | 0.00            | 948.96          | 118.62        | 42.18        | 26.36        | 817.16          | 184.52        | 230.96        | 57.74        | 12,227.10        |
| Transportation Study   | 12/18 - 12/31/17        | # 13    | 8,485.08         | 2,200.24         | 275.03          | 0.00            | 0.00            | 463.94          | 57.99         | 0.00         | 0.00         | 659.00          | 0.00          | 68.66         | 17.16        | 12,227.10        |
|  |                         |         | -----            | -----            | -----           | -----           | -----           | -----           | -----         | -----        | -----        | -----           | -----         | -----         | -----        | -----            |
|  |                         |         | 12,218.99        | 7,592.85         | 949.11          | 0.00            | 0.00            | 1,412.90        | 176.61        | 42.18        | 26.36        | 1,476.16        | 184.52        | 299.62        | 74.90        | 24,454.20        |
| <b>OFFICE SUPPLIES</b>   |                         |         |                  |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              |                  |
| Garrigans  | misc. office supplies   | 169936  | 371.90           |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 371.90           |
| BEC  | color copier toner      | 169939  | 118.00           |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 118.00           |
| <b>OTHER EXPENSES</b>  |                         |         |                  |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              |                  |
| PERS   | Dec-17                  |         | 3,423.58         |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 3,423.58         |
| UMR Health Ins.  | Dec-17                  |         | 7,838.80         |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 7,838.80         |
| Life Insurance   | Dec-17                  |         | 19.20            |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 19.20            |
| Superior Dental  | Dec-17                  |         | 91.10            |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 91.10            |
| Medicare   | Dec-17                  |         | 333.35           |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 333.35           |
| Planning NEXT  | Clark Co Comp Plan work | 169934  | 1,298.83         | 10,390.61        | 1,298.83        | 3,935.84        | 2,755.09        |                 |               |              |              |                 |               |               |              | 19,679.20        |
| Glen Massie  | mileage reimbursement   | 170435  | 8.43             | 61.47            | 7.69            |                 |                 |                 |               | 2.97         |              |                 |               |               |              | 80.56            |
| Brian Mercer   | utility cart & postage  | 170436  | 96.74            |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 96.74            |
| Burgess & Niple  | Task 2J Plum Creek      | 171316  | 1,676.06         | 13,408.51        | 1,676.06        |                 |                 |                 |               |              |              |                 |               |               |              | 16,760.63        |
| Burgess & Niple  | Task 2I Mad River Trail | 171317  | 186.72           | 1,493.77         | 186.72          |                 |                 |                 |               |              |              |                 |               |               |              | 1,867.21         |
| Clark Co Engineer  | 4th Q 2017 van mileage  | 171318  | 3.45             | 27.55            | 3.45            |                 |                 |                 |               |              |              |                 |               | 62.75         | 15.69        | 112.89           |
| Info Tech  | Appia software renewal  | 171319  | 1,155.00         | 9,240.00         | 1,155.00        |                 |                 |                 |               |              |              |                 |               |               |              | 11,550.00        |
| Cory Lynn Golden   | mileage reimbursement   | 171320  | 4.24             | 33.92            | 4.24            |                 |                 |                 |               |              |              |                 |               | 33.92         | 8.48         | 84.80            |
| Level 3  | office phone service    | 171436  | 60.00            |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              | 60.00            |
| Louis Agresta  | mileage reimbursement   | 171848  | 10.39            | 83.10            | 10.39           |                 |                 |                 |               |              |              |                 |               |               |              | 103.88           |
|  |                         |         | 16,205.89        | 34,738.94        | 4,342.38        | 3,935.84        | 2,755.09        | 0.00            | 0.00          | 2.97         | 0.00         | 0.00            | 0.00          | 96.67         | 24.17        | 62,591.84        |
| <b>TOTAL AMOUNT SUBMITTED</b>  |                         |         | <b>28,796.78</b> | <b>42,331.79</b> | <b>5,291.49</b> | <b>3,935.84</b> | <b>2,755.09</b> | <b>1,412.90</b> | <b>176.61</b> | <b>45.15</b> | <b>26.36</b> | <b>1,476.16</b> | <b>184.52</b> | <b>396.29</b> | <b>99.07</b> | <b>87,046.04</b> |
| <p>@ Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate.</p> <p>@@ Prior Approved.</p> |                         |         |                  |                  |                 |                 |                 |                 |               |              |              |                 |               |               |              |                  |

Summary of Expenditures  
Area Transportation Trust Fund  
January 2018

|                               | Description   | Paid By | TCC              | CPG              | CPG             | Comp Plan       | Comp Plan       | FTA 5307        | FTA 5307      | CMAQ         | OPWC        | WESTCO          | CLEAN         | SPR             | SPR           | TOTAL            |
|-------------------------------|---|---------|------------------|------------------|-----------------|-----------------|-----------------|-----------------|---------------|--------------|-------------|-----------------|---------------|-----------------|---------------|------------------|
|                               |   |         |                  | Federal          | ODOT            | Clark Co.       | Spfld           | Federal         | Spfld         | Air Quality  |             |                 | OHIO          | Federal         | OH / LUC      |                  |
| <b>SALARIES</b>               |   |         |                  |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               |                  |
| Transportation Study          | 01/01 - 01/14/18  | # 14    | 5,248.72         | 3,334.62         | 416.83          | 0.00            | 0.00            | 1,107.12        | 138.39        | 0.00         | 0.00        | 1,238.92        | 0.00          | 594.00          | 148.50        | 12,227.10        |
| Transportation Study          | 01/15 - 01/28/18  | # 15    | 5,067.70         | 3,118.19         | 389.77          | 0.00            | 0.00            | 1,128.21        | 141.03        | 21.09        | 0.00        | 1,133.48        | 158.16        | 855.57          | 213.90        | 12,227.10        |
|                               |   |         | 10,316.42        | 6,452.81         | 806.60          | 0.00            | 0.00            | 2,235.33        | 279.42        | 21.09        | 0.00        | 2,372.40        | 158.16        | 1,449.57        | 362.40        | 24,454.20        |
| <b>OFFICE SUPPLIES</b>        |   |         |                  |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               |                  |
| Garrigans                     | copy paper  | 175141  | 95.98            |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 95.98            |
| <b>OTHER EXPENSES</b>         |   |         |                  |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               |                  |
| PERS                          | Jan-18  |         | 3,423.58         |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 3,423.58         |
| UMR Health Ins.               | Jan-18  |         | 7,767.99         |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 7,767.99         |
| Life Insurance                | Jan-18  |         | 19.20            |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 19.20            |
| Superior Dental               | Jan-18  |         | 91.10            |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 91.10            |
| Medicare                      | Jan-18  |         | 330.74           |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 330.74           |
| Clark Co Comm                 | 1st Q office rent   | 172531  | 9,179.75         |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 9,179.75         |
| Charles Harris                | FY17 Audit expenses   | 172532  | 6,240.00         |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 6,240.00         |
| Pitney Bowes                  | 1st Q postage meter   | 172533  | 301.00           |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 301.00           |
| Data Yard                     | Westco domain name  | 172534  |                  |                  |                 |                 |                 |                 |               |              |             | 30.00           |               |                 |               | 30.00            |
| Data Yard                     | 2018 website hosting  | 172535  | 48.00            | 384.00           | 48.00           |                 |                 |                 |               |              |             | 299.40          |               |                 |               | 779.40           |
| Miovision Tech.               | traffic data analysis   | 172537  | 40.01            | 320.06           | 40.01           |                 |                 |                 |               |              |             |                 |               | 640.13          | 160.03        | 1,200.24         |
| Burgess & Niple               | Task 2I Mad River Trail   | 172538  | 25.57            | 204.59           | 25.57           |                 |                 |                 |               |              |             |                 |               |                 |               | 255.73           |
| Burgess & Niple               | Task 2J Plum Creek  | 174749  | 948.74           | 7,589.87         | 948.74          |                 |                 |                 |               |              |             |                 |               |                 |               | 9,487.35         |
| Planning NEXT                 | Clark Co Comp Plan  | 174750  | 1,919.51         | 15,356.07        | 1,919.51        | 5,816.69        | 4,071.69        |                 |               |              |             |                 |               |                 |               | 29,083.47        |
| Charles Harris                | FY17 Audit expenses   | 174751  | 1,560.00         |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 1,560.00         |
| Clark Co Ag Society           | 2018 Clark Co Fair booth  | 174757  | 36.00            | 288.00           | 36.00           |                 |                 |                 |               |              |             |                 |               |                 |               | 360.00           |
| Cory Lynn Golden              | mileage reimbursement   | 175118  | 5.02             | 40.18            | 5.02            |                 |                 |                 |               |              |             |                 |               |                 |               | 50.22            |
| Glen Massie                   | mileage reimbursement   | 175119  | 9.40             | 66.10            | 8.26            |                 |                 | 3.02            | 0.38          | 3.02         |             |                 |               |                 |               | 90.18            |
| Dell Marketing                | printer cartridges  | 175121  | 265.96           |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 265.96           |
| Pitney Bowes                  | postage meter cartridge   | 175123  | 114.98           |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               | 114.98           |
| Louis Agresta                 | mileage & postage   | 175138  | 1.24             | 9.94             | 1.24            |                 |                 |                 |               |              |             | 36.07           |               |                 |               | 48.49            |
|                               |   |         | 32,327.79        | 24,258.81        | 3,032.35        | 5,816.69        | 4,071.69        | 3.02            | 0.38          | 3.02         | 0.00        | 365.47          | 0.00          | 640.13          | 160.03        | 70,775.36        |
| <b>TOTAL AMOUNT SUBMITTED</b> |   |         | <b>42,740.19</b> | <b>30,711.62</b> | <b>3,838.95</b> | <b>5,816.69</b> | <b>4,071.69</b> | <b>2,238.35</b> | <b>279.80</b> | <b>24.11</b> | <b>0.00</b> | <b>2,737.87</b> | <b>158.16</b> | <b>2,089.70</b> | <b>522.43</b> | <b>95,229.56</b> |
| @                             | Includes indirect labor related costs to be distributed among all funding sources based on indirect costs rate. |         |                  |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               |                  |
| @@                            | Prior Approved  |         |                  |                  |                 |                 |                 |                 |               |              |             |                 |               |                 |               |                  |

Approved February 09, 2018  
Clark County - Springfield Transportation Coordinating Committee



# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Administrative Report**

**Date: March 2, 2018**

**The following are items for discussion and action during the March 9, 2018 Transportation Coordinating Committee meeting.**

## **Prior Approval Request**

There is one request for prior approval for upcoming travel.

- Request for an amount not to exceed \$700 for 1 City of Springfield staff to attend the NHI Bicycle Facility Design training session in Columbus July 17-18. Cost is for registration only.

Staff is requesting discussion and a voice vote to approve the request above.

# Memorandum

**To: Transportation Coordinating Committee**

**From: Scott Schmid**                      **Phone 937-521-2133**  
**Transportation Director**      **sschmid@clarkcountyohio.gov**

**Re: Transportation Planning Report**

**Date: March 2, 2018**

**The following are items for discussion and action during the March 9, 2018 Transportation Coordinating Committee meeting.**

## **Draft FY2019 Planning Work Program**

The Draft FY2019 Planning Work Program has been completed and is available for review at: <http://www.clarktcc.com/planworkprog.htm>. Hard copies will also be available at the meeting.

The proposed total budget for next year is \$1,075,898.52. This includes an estimated \$107,032.50 in carry forward CPG, all local programs with associated funding, and transportation planning for LUC with associated SPR and estimated carry forward SPR funding. Additional information regarding proposed work product will be reviewed at the meeting.

Staff requests any questions, comments, and additions to the document by April 20, 2018. The final document will be presented to the TCC at the May 11, 2018 meeting for adoption.

Informational only, no action requested at this time.

## **FTA Section 5310 Mobility Management Grant**

Staff, with coordination from ODOT Office of Transit, has prepared an FTA Section 5310 grant application for funding for mobility management. The mobility management program increases access to mobility by increasing understanding and awareness of transportation needs, coordination of transportation options to meet needs, and building sustainable and healthy communities by integrating transportation into planning and programs. Additional information about ODOT's Mobility Management Program can be found at:

<http://www.dot.state.oh.us/Divisions/Planning/Transit/Pages/Coordination.aspx>.

Staff has estimated the costs for developing a mobility management program for Clark County at \$80,000 per year. These costs include contracting for staff services with a neighboring partner as well as TCC staff labor and expenses. The grant request is for \$64,000 Federal which will require a \$16,000 local match.

Mobility Management is identified in the current Coordinated Transportation Plan as Strategy 1.1 under Goal #1 – Marketing and Public Education.

As a requirement of the grant process, Staff requests discussion and endorsement of the grant request via Resolution 2018-D by voice vote.

### **2018 Public Participation Plan**

The 2018 Public Participation Plan has been developed by staff and is available for review at: <http://clarktcc.com/pubinvolve.htm>. The public comment period on the draft runs through March 6, however no comments have been received to date. The draft document was presented at the February 9 TCC Meeting. The document was available for public comment for 45 days, including a public open house held at Springview in January. Provided that there will be no additional comments received, there are no changes to the document from the draft.

Staff requests discussion and adoption of the 2018 Public Participation Plan via Resolution 2018-E by voice vote.

### **Drive Ohio**

Gov. John R. Kasich made DriveOhio official Jan. 18 with an executive order establishing it as a one-stop shop for researchers, developers and manufacturers to collaborate on autonomous and connected vehicle initiatives in Ohio.

Housed within the Ohio Department of Transportation, DriveOhio is a partnership between ODOT, the Department of Public Safety, the Department of Administrative Services, the Ohio Turnpike Infrastructure Commission, the Public Utilities Commissions of Ohio, the Department of Insurance, the Governor's Office of Workforce Transformation and the Ohio Adjutant General's Department.

ODOT District 7 will present on DriveOhio as an informational item only, no action requested at this time.



**RESOLUTION 2018 – D**

**OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING  
COMMITTEE TO ENDORSE AN APPLICATION FOR MOBILITY MANAGEMENT GRANT  
FUNDING**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #30100 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, The Director of the Ohio Department of Transportation is authorized to provide grant funding for 49 USC Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities; and;

**WHEREAS**, CCSTCC will apply for and administer Mobility Management grant funding from the Ohio Department of Transportation, funded 49 USC Section 5310, Enhanced Mobility of Seniors and Individuals with Disabilities; and

**WHEREAS**, the contract for financial assistance will impose certain obligations upon the applicant organization, including provisions by it of local share of the project costs in the program; and

**WHEREAS**, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that with the filing of an application for assistance under 49 USC Section 5310 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder.

**BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee hereby support and endorse the 2019 grant application for Mobility Management.

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Elmer M. Beard  
Chairman

March 9, 2018

## **RESOLUTION 2018 – E**

### **OF THE CLARK COUNTY-SPRINGFIELD TRANSPORTATION COORDINATING COMMITTEE TO ADOPT THE 2018 PUBLIC PARTICIPATION PLAN**

**WHEREAS**, the Clark County-Springfield Transportation Coordinating Committee (CCSTCC) is designated the Metropolitan Planning Organization (MPO) for the Springfield urbanized area in Clark County by the Governor of the State of Ohio, acting through the Ohio Department of Transportation (ODOT), and in cooperation with locally elected officials in the area pursuant to Agreement of Cooperation #30100 between ODOT and the Board of Commissioners of Clark County, Ohio; and

**WHEREAS**, CCSTCC has the authority and responsibility for the direction, coordination, and administration of the area-wide transportation planning process in accordance with 23 USC 134 and 49 USC 5303 and as described in the CCSTCC Prospectus; and

**WHEREAS**, in accordance with CFR 450.316, CCSTCC is required to develop and use a documented participation plan that defines a process for providing affected parties with reasonable opportunities to be involved in the metropolitan planning process; and;

**WHEREAS**, the last CCSTCC Public Participation Plan was adopted in 2014 and states that the Plan shall be reviewed every three years for effectiveness in assuring that the transportation planning process provides full and open access to all; and; and

**WHEREAS**, the 2018 Public Participation Plan updates the guidance for public involvement activities to be conducted by CCSTCC and contains goals, objectives, strategies, and techniques to be used to solicit public participation on all plans and programs.

#### **BE IT THEREFORE RESOLVED:**

That the members of the Clark County-Springfield Transportation Coordinating Committee hereby adopt the 2018 Public Participation Plan.

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Elmer M. Beard  
Chairman

March 9, 2018